

**MIDWEST SURGERY CENTER, L.C.
PATIENT RIGHTS AND RESPONSIBILITIES**

RIGHTS OF PATIENTS

Midwest Surgery Center and the medical staff have adopted the following statement of patient rights. This list shall include but not limited to the patient's right to:

1. Considerate and respectful care, provided in a safe environment, free from all forms of abuse or harassment;
2. Exercise these rights without regard to sex or cultural, economic, educational or religious background or the source of payment for care;
3. Become involved in decisions concerning health care and services provided by Midwest Surgery Center;
4. Receive information from his/her course of treatment and his/her prospects for recovery in terms that he/she can understand;
5. Receive as much information about any proposed treatment or procedure as you may need in order to give informed consent or to refuse the course of treatment. Except in emergencies, this information shall include a description of the procedure or treatment, the medically significant risks involved in the treatment, alternate course of treatment, or non-treatment and the risks involved in each and to know the name of the person who will carry out the procedure or treatment;
6. Participate in the development and the implementation of his or her plan of care, and actively participate in decisions regarding his/her medical care. To the extent permitted by law, this includes the right to request and/or refuse treatment;
7. Full consideration of privacy concerning his/her medical program. Case discussions, examination, and treatment are confidential and should be conducted discretely. The patient has the right to be advised as to the presence of any individual involved in his or her health care;
8. Confidentiality of records of care and treatment, may not be released without the patient's or authorized persons written permission;
9. Be advised of Midwest Surgery Center's grievance process, should he or she wish to communicate a concern regarding the quality of care he or she receives. The patient can file a grievance with the facility's Administrator at (316) 683-3937; or the patient can file a grievance with the Kansas Department of Public Health and Environment at:

1000 SW Jackson Street, Suite 330
Topeka, KS 66612-1365
Phone: 1 800-842-0078

If the patient files a grievance with the surgery center, he/she will be provided with a written notification of the grievance determination that contains the name of the facility's contact person, the steps taken on his/her behalf to investigate the grievance, the results of the grievance and the grievance completion date;

(cont. on back of this page)

10. Be advised of contact information for the Office of Medicare Beneficiary Ombudsman. www.cms.hhs.gov/center/ombudsman.asp
11. Be cared for by competent and highly trained staff;
12. Have access to information in their charts;
13. Be advised that the physician has a financial interest in the surgery center.

All Midwest Surgery Center personnel, medical staff members and contracted agency personnel performing patient care activities shall observe these patient's rights.

RESPONSIBILITIES OF PATIENTS

1. The patient has the responsibility to provide accurate and complete information concerning his/her present complaints, past illnesses and hospitalizations, and other matters related to his/her health;
2. The patient is responsible for making it known whether he/she clearly comprehends the course of his/her medical treatment and what is expected of him/her.
3. The patient is responsible for following the treatment plan established by his/her physician, including the instructions of nurses and other health professionals as they carry out the physician's orders.
4. The patient is responsible for keeping appointments and for notifying Midwest Surgery Center when he/she is unable to do so.
5. The patient is responsible for his/her actions should he/she refuse treatment or not follow his/her physician's orders.
6. The patient is responsible for following Midwest Surgery Center's policies and procedures.
7. The patient is responsible for being considerate of the rights of other patients and Midwest Surgery Center personnel.
8. The patient is responsible for being respectful of his/her personal property and that of other persons in the surgery center.
9. The patient is responsible for his/her belongings if left in the waiting room. All belongings to the patient will be kept secure by remaining with the patient at all times.
10. The patient is responsible for assuring that the financial obligations of his/her care are fulfilled as promptly as possible. Ultimate financial responsibility is the patients regardless of the insurance coverage he/she may have.

Policy: Advance Directives

Purpose: It is the responsibility of the Center to verify if the patient has an Advance Directive and notify the patient that it will not be in effect while at the Center and offer the State Advance Directive forms if needed. It is not the Center's responsibility to counsel.

Procedure:

1. Upon registration, the patient is asked if he or she has an Advance Directive.
2. If the patient answers yes, the Advance Directive process, is followed.
 - a. All patients have the right to participate in their own health care decisions and to make advance directives or to execute powers of attorney that authorize others to make decisions on their behalf based on the patient's expressed wished when the patient is unable to make decisions or unable to communicate decisions.
 - b. This surgery center respects and upholds those rights.
 - c. Unlike an acute care hospital setting, the surgery center does not routinely perform "high risk" procedures. The majority of procedures preformed in this facility are considered to be of minimal risk.
 - d. Of course, no procedure/surgery is without risk. Before the procedure, the physician will discuss the specifics of the patient's procedure and answer questions as to its risks, expected recovery and care after procedure/surgery.
 - e. The policy of the center is, regardless of the contents of any advance directive or instructions from a health care surrogate or attorney in fact, that if an adverse event occurs during treatment at this facility, the medical and nursing staff will initiate resuscitative or other stabilizing measures and transfer the patient to an acute care hospital for further evaluation.
 - f. At the acute care hospital, further treatment or withdrawal of treatment measures already begun will be ordered in accordance of the patient's wishes, advance directive, or health care power of attorney.
 - g. If the patient does not agree to this policy, the staff of the surgery center will be pleased to assist the patient in rescheduling the procedure.
 - h. This information will be documented in the patient's chart on the patient information sheet.
3. If the patient answers "no" and requests Advance Directive information, State Advance Directive forms and an information sheet explaining Advance Directives is provided to the patient. The patient may also go online and print the Advance Directive state forms from this website: www.kansashealthethics.org.

65-28,101

Chapter 65.—PUBLIC HEATH

Article 28.—HEALING ARTS

65-28,101. Withholding or withdrawal of life-sustaining procedures; legislative finding and declaration. The legislature finds that adult persons have the fundamental right to control the decisions relating to the rendering of their own medical care, including the decision to have life-sustaining procedures withheld or withdrawn in instances of a terminal condition.

In order that the rights of patients may be respected even after they are no longer able to participate actively in decisions about themselves, the legislature hereby declares that the laws of this state shall recognize the right of an adult person to make a written declaration instructing his or her physician to withhold or withdraw life-sustaining procedures in the event of a terminal condition.

History: L. 1979, ch. 199, § 1; July 1.

3

**Midwest Surgery Center, L.C.
Notice to Patients**

The nursing and medical staffs at Midwest Surgery Center are committed to excellence in the care of every patient. It is our intent that all patients receive a level of care that meets or exceeds their environmental, psychological, and physical needs. We encourage you to inform us if you feel that such needs are not met. You may initiate a grievance by sending a written report to:

Midwest Surgery Center, L.C.
825 N. Hillside, Suite 100
Wichita, KS 67214

Or

Rodney Jones, M.D., Medical Director
825 N Hillside, Suite 200
Wichita, KS 67214

A written notice of response will be provided to each grievance.

If resolution of your complaint is not met to your satisfaction, you may contact:

Kansas Department of Public Health and Environment
1000 SW Jackson Street, Suite 330
Topeka, KS 66612-1365
Phone: 1 800-842-0078

Or

Accreditation Association for Ambulatory Health Care
5200 Old Orchard Road, Suite 200
Skokie, IL 60076
Phone: 1 847-853-6060

Or

Medicare Beneficiary Ombudsman at
www.cms.hhs.gov/center/ombudsman.asp

4

MIDWEST SURGERY CENTER, L.C.

Midwest Surgery Center and the following physician owners thank you for choosing us for your upcoming procedure.

Rodney Jones, M.D.,
Milton Landers, D.O., Ph.D.